



**Bidvest**  
**BURCHMORE'S**

## WHOLESALE TO THE PUBLIC

### AUCTION QUICK GUIDE

Tel: 011 258 9898 (Johannesburg)

Tel: 031 263 1800 (Durban)

Tel: 021 5252700 (Cape Town)

Website: [www.burchmores.co.za](http://www.burchmores.co.za)

**PLEASE NOTE COMPULSORY DOCUMENTS REQUIRED ON REGISTRATION  
- ORIGINAL OR CERTIFIED COPIES OF ORIGINAL**

- The final catalogue at the auction is subject to change. This list should be used as a guide only
- Burchmore's reserves the right to remove a vehicle from the catalogue without notice.
- The Auction Guide contains detailed information about bidding at an auction.

## **REGISTRATION DEPOSIT AMOUNT**

**R 5 000 deposit per vehicle. If you are planning to buy more than one vehicle, you have to pay a R 5 000 deposit for each vehicle.**

## **PAYMENT OF R5 000 DEPOSIT**

**NO CASH OR PRIVATE/COMPANY CHEQUES** are accepted on our premises for payment

- No Cheques are accepted
- **ELECTRONIC TRANSFERS** – must reflect in Burchmore’s bank account on the day of the auction.
- **CREDIT OR DEBIT CARD PAYMENTS** are accepted (For **registration deposit of R 5 000 only**) and not for payment of the balance of the vehicle

**(Please note, this applies to the registration deposit)**

## **PAYMENT OF THE BALANCE OF THE VEHICLE**

**NO CASH OR PRIVATE/COMPANY CHEQUES** are accepted on our premises for payment

- No Cheques are accepted
- **ELECTRONIC TRANSFERS** – must reflect in Burchmore’s bank account before any vehicles will be released.
- **Bank Deposits** - must reflect in Burchmore’s bank account before any vehicles will be released.

## **SHOULD YOU NOT PURCHASE ANYTHING:**

- EFT refunds will be refunded after 7 working days
- Credit card refunds are done **immediately after the auction** – which will reflect after 7 to 10 working days

**COMPULSORY FICA DOCUMENT REQUIREMENTS AT  
REGISTRATION – ORIGINAL OR CERTIFIED**

**Private/Individual - Documents Required:**

- Green barcoded ID/Smart Card ID **and** Drivers licence or (Passport **and** Traffic Register licence if you are not a SA Citizen)
- Proof of residence not older than 3 months (**Must be your physical address**) e.g:
  - Utility Bill (Water & Lights) not older than 3 months
  - TV/DSTV Licence - not older than 3 months
  - Telephone account: Landline or cell phone account  
- not older than 3 months
  - **\*Clothing accounts will also be accepted\***
  - Rental Statements
- Proof of deposit (EFT payments must reflect on the day of the auction)

***NB – Must be your physical address. PO Box or Private Bag numbers will not be accepted.***

*Buyers residing at someone else's premises may submit an affidavit with an ID copy of the owner of the premises.*

### **Dealers and Companies - Documents Required:**

- CK, CC or PTY Business Registration documents
- Green ID/Smart Card ID and proof of residence for each individual member of the business
- Proxy's ID/ Smart Card ID, Driver's licence and proof of address not older than 3 months
- VAT Documents
- Business Register Certificate (BRN Certificate)
- Business Letterhead/Affidavit authorising individuals to **bid on behalf of the business** with details of their names and certified copies of their ID
- Proof of address of the business not older than 3 months
- Proof of registration deposit
- Cipro printout (if provided – not older than 1 year)
- Letter from the business accountant/auditor/company secretary/director/authorised person, confirming the names of those holding 25% voting rights at general meetings
- FICA Documents of the entities/individuals above 25%

### **Sole Proprietor - Documents Required:**

- Proof of address of the business not older than 3 months
- Owner's Green ID/Smart Card ID
- Letter on a business letterhead confirming the existence of the business as a sole proprietorship
- SARS Letter with Tax Number

### **Trust - Documents Required:**

- Green ID/Smart Card ID of all Trustees
- Authorization letter to buy on behalf of the Trust
- Proof of address for the Trust not older than 3 months
- Trust Deed
- Letter of authority issued by the master of the high court
- Tax clearance certificate

**Partnership - Documents Required:**

- Partnerships agreement
- Partners Green ID/Smart Card ID and proof of residence not older than 3 months
- SARS Letter with Vat Number
- Proof of the business address not older than 3 months
- Business Letterhead/Affidavit authorising representative to **bid on behalf of the business**
- Proxy's ID/ Smart Card ID and Driver's licence
- Proxy's proof of residence not older than 3 months
- Business Register Certificate (BRN Certificate)

**YOU MAY NOT REGISTER WITHOUT THESE DOCUMENTS!!!**

**Finance:**

Finance is available through all of the major finance institutions to anyone who would like to finance their vehicle.

**Contact -**

Sandton: Leatitea J.v.Rensburg tel: 011 258 9868 / [leatitea@auctionfinance.co.za](mailto:leatitea@auctionfinance.co.za)

Cape Town: Mathilda Fourie tel: 0215252700/ [mathilda@auctionfinance.co.za](mailto:mathilda@auctionfinance.co.za)

Durban: Dineshni Naidoo tel: 031 263 1800 / [dineshni@auctionfinance.co.za](mailto:dineshni@auctionfinance.co.za)

## **PROCESS AFTER AUCTION**

### **Successful Bidder on 0% Buyers commission vehicles:**

- Collect invoice after the auction
- EFT Payments must reflect as CLEARED IN BURCHMORE'S BANK ACCOUNT before releasing of any vehicles will take place
- No credit or debit card payments can be done for the balance of the vehicle
- No cash accepted on premises
- 15% VAT to be added to bidding price
- Admin Fee of R 2 500.00 PLUS VAT is charged on each asset sold Example:

* <b><u>Breakdown:</u></b>	Hammer Price	60 000.00
* <b><u>Plus:</u></b>	Admin Fee	2 500.00
* <b><u>Plus:</u></b>	Vat (15%)	9375.00
* <b><u>Total:</u></b>		71 875.00
* <b><u>Less:</u></b>	Deposit	-5 000.00
* <b><u>Amt Owing:</u></b>		66 875.00

### **Successful Bidder on 6% Buyers commission vehicles:**

- Collect invoice after the auction
- EFT Payments must reflect as CLEARED IN BURCHMORE'S BANK ACCOUNT before releasing of any vehicles will take place
- No credit or debit card payments can be done for the balance of the vehicle
- No cash accepted on premises
- 15% VAT to be added to bidding price
- Admin Fee of R 2500.00 PLUS VAT is charged on each asset sold
- 6% Buyers Commission to be charged on vehicles as announced on auction; Example:

* <b><u>Breakdown:</u></b>	Hammer Price	60 000.00
* <b><u>Plus:</u></b>	6% Buyers Com	3 600.00
* <b><u>Plus:</u></b>	Admin Fee	2 500.00
* <b><u>Plus:</u></b>	Vat (15%)	9 915.00
* <b><u>Total:</u></b>		76 015.00
* <b><u>Less:</u></b>	Deposit	- 5 000.00
* <b><u>Amt Owing:</u></b>		71 015.00

### **Terms and conditions:**

- Please note the last day of payment is the first Monday after the auction
- Ensure **all documents** have been submitted upon collection of vehicle
- Vehicle can only be collected once payment has cleared in Burchmore's bank account and once storage has been settled, should there be any storage charges.
- Vehicles are sold as is with **no duty to repair**
- We do not sell subject to finance
- No cancellations are allowed or accepted
- Should the client buy more than one vehicle, **he has to pay for all the vehicles**
- The client is responsible for roadworthy, licence and change of ownership of the vehicle
- The client has 21 days to register the vehicle in his/her name
- BURCHMORE'S will do a notification of change of ownership
- Please be advised that the description and mileage is purely an indication and should be used as a guide only
- You are responsible for validating the correct description & mileage.
- Please note that the year of manufacture is unknown.
- Due the nature in which the vehicle was received the Odometer reading cannot be guaranteed.
- The retail price is not guaranteed.
- The Engine number, Chassin / Vin number and Registration number can be found on the License disc. Where no License disc is available the information can be obtained from the Registration Office.

### **Failure to make the deadline and failure to pay for the vehicle will result in:**

- The sale being cancelled
- Deposit of R5000 being forfeited
- Being banned from the Auction Centre
- You will be liable to pay 10% of the purchase price
- BURCHMORE'S will not entertain any claims for FAULTS AFTER THE SALE.

## **BURCHMORE'S Banking Details**

### **BURCHMORE'S Sandton**

Account Name: BURCHMORE'S CAR AUCTION SANDTON  
Branch Name: STANDARD BANK BRAMLEY  
Branch Code: 004005  
Account No: 001769960  
Account Type: CURRENT ACCOUNT

### **BURCHMORE'S Cape Town**

Account Name: BURCHMORE'S CAR AUCTION CAPE TOWN  
Branch Name: STANDARD BANK PAROW CENTRE  
Branch Code: 031110  
Account No: 0000071598472  
Account Type: CURRENT ACCOUNT

### **BURCHMORE'S Durban**

Account Name: BURCHMORE'S DURBAN  
Branch Name: STANDARD BANK BRIARDENE  
Branch Code: 003626  
Account No: 0000250760851  
Account Type: CURRENT ACCOUNT